	APPLICATION FO	R EXEMP	TION FROM	M AUDIT	
		ONG FOR	M		
NAME OF GOVERNMENT	Wildwing Metropolitan District No. 3	.0110101	(IVI		For the Year Ended
ADDRESS	c/o Pinnacle Consulting Group, Inc.	12/31/2022			
	550 W Eisenhower Blvd				or fiscal year ended:
	Loveland, CO 80537				or fiscal year effueu.
CONTACT PERSON	Amanda Castle				
PHONE	(970)669-3611				
EMAIL	amandac@pcgi.com				
	CERTIFICA	ATION OF	PREPARE		
certify that I am an independent accounta	ant with knowledge of governmental accounting and that the information	in the Application	is complete and ac	curate to the best of my knowledge. I am aware	that the Audit Law requires that a person
ndependent of the entity complete the app	plication if revenues or expenditure are at least \$100,000 but not more than	\$750,000, and the	at independent mea	ans someone who is separate from the entity.	The same and the s
NAME:	Amanda Castle				
TITLE	Assistant Director of Finance & Accounting				
FIRM NAME (if applicable)	Pinnacle Consulting Group, Inc.				
ADDRESS	550 W Eisenhower Blvd				
PHONE	970-669-3611				
DATE PREPARED	2/28/2022				
RELATIONSHIP TO ENTITY	District Consultant				
PREPARER (SIGNATURE REQL	JIRED)				
Smanda	Coste				
Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status			NO		
during the year? [Applicable to Title 32 104 (3), C.R.S.]	special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-		v	If Yes, date filed:	
(0), 0		_	_		

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

	Name of Fund ach additional sheets as necessary.					
NOTE. AL	acti additional sileets as fielessary.		Governmental	Funds		Proprietary/Fiduciary Funds
Line#	Description	Gene	eral Fund	Fund	Description	Please use this space to provide explanation of any
			自己 是是在1000年,1000年			items on this page
	Assets	•	1.0		Assets	0
1-1	Cash & Cash Equivalents	\$	- \$ - \$		Cash & Cash Equivalents Investments	\$ - \$ -
1-2	Investments	\$	- \$		Receivables	\$ - \$ -
1-3	Receivables	\$	1,375		Due from Other Entities or Funds	\$ - \$ -
1-4	Due from Other Entities or Funds	\$	266,624 \$		Other Current Assets [specify]	Φ - Φ -
1-5	Property Tax Receivable	Φ	200,024 \$		Other Guitent Assets [specify]	\$ - \$ -
4.0	All Other Assets [specify] Lease Receivable (as Lessor)	\$	- \$		Total Current Assets	
1-6	Lease Receivable (as Lessor)	\$	- \$		Capital & Right to Use Assets, net (from Part 6-4)	\$ - \$ -
1-7		\$	- \$		Other Long Term Assets [specify]	\$ - \$ -
1-8 1-9		\$	- \$		Other Long Term Assets [specify]	\$ - \$ -
1-10	a '	\$	- \$			\$ - \$ -
1-10	(add lines 1-1 through 1-10)	TOTAL ASSETS \$	267,999 \$		(add lines 1-1 through 1-10) TOTAL ASSETS	
1-11	Deferred Outflows of Resources:	TO THE ACCE TO	201,000 \$		Deferred Outflows of Resources	Y
1-12	[specify]	\$	- \$	-1	[specify]	\$ - \$ -
1-13	[specify]	\$	- \$		[specify]	\$ - \$ -
1-14	(add lines 1-12 through 1-13) TOTAL DEFERR		- \$	may learned to	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	
1-15	TOTAL ASSETS AND DEFERR		267,999 \$		TOTAL ASSETS AND DEFERRED OUTFLOWS	
1-10	Liabilities				Liabilities	
1-16	Accounts Payable	\$	- \$	-	Accounts Payable	\$ - \$ -
1-17	Accrued Payroll and Related Liabilities	\$	- \$	-	Accrued Payroll and Related Liabilities	\$ - \$ -
1-18	Unearned Property Tax Revenue	\$	- \$	-	Accrued Interest Payable	\$ - \$
1-19	Due to Other Entities or Funds	\$	1,375 \$	-	Due to Other Entities or Funds	\$ - \$ -
1-20	All Other Current Liabilities	\$	- \$	-	All Other Current Liabilities	\$ - \$ -
1-21	(add lines 1-16 through 1-20) TOTAL CURRE	ENT LIABILITIES \$	1,375 \$	A	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	
1-22	All Other Liabilities [specify]	\$	- \$	-	Proprietary Debt Outstanding (from Part 4-4)	\$ - \$ -
1-23		\$	- \$	-	Other Liabilities [specify]:	\$ - \$ -
1-24		\$	- \$	-		\$ - \$ -
1-25		\$	- \$	-		\$ - \$ -
1-26		\$	- \$	-		\$ - \$ -
1-27		TAL LIABILITIES \$	1,375 \$		(add lines 1-21 through 1-26) TOTAL LIABILITIES	- \$
	Deferred Inflows of Resources:		266,624 \$		Deferred Inflows of Resources Pension/OPEB Related	\$ - \$ -
1-28	Deferred Property Taxes	\$	- \$		Other [specify]	\$ - \$ -
1-29	Lease related (as lessor) (add lines 1-28 through 1-29) TOTAL DEFE		266,624 \$	-	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	
1-30	Fund Balance	THE COME OF	200,024 \$		Net Position	Ψ - Ψ
1-31	Nonspendable Prepaid	\$	- \$		Net Investment in Capital Assets	\$ - \$ -
	Nonspendable Inventory	\$	- \$			T T T T T T T T T T T T T T T T T T T
1-33	Restricted [specify]	\$	- \$	-	Emergency Reserves	\$ - \$ -
1-34	Committed [specify]	\$	- \$		Other Designations/Reserves	\$ - \$ -
1-35	Assigned [specify]	\$	- \$	-	Restricted	\$ - \$ -
1-36	Unassigned:	\$	- \$	-	Undesignated/Unreserved/Unrestricted	\$ - \$ -
1-37	Add lines 1 This total should be the s	-31 through 1-36 same as line 3-33 FUND BALANCE			Add lines 1-31 through 1-3 This total should be the same as line 3-3: TOTAL NET POSITION	
1-38		27, 1-30 and 1-37 same as line 1-15	267,999 \$		Add lines 1-27, 1-30 and 1-3: This total should be the same as line 1-1: TOTAL LIABILITIES, DEFERRED INFLOWS, AND NE	7 5 5 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governmen	tal Funds		Proprietary/	Fiduciary Funds	CONTRACTOR OF THE PARTY OF THE
Line#	Description	General Fund	Fund	Description	Fund*	Fund*	Please use this space to provide explanation of any
	Tax Revenue			Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ 266,344	\$ -	Property [include mills levied in Question 10-6]	\$	- \$ -	
2-2	Specific Ownership	\$ 19,086	\$ -	Specific Ownership	\$	- \$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$	- \$ -	
2-4	Other Tax Revenue [specify]:	\$ -	\$ -	Other Tax Revenue [specify]:	\$	- \$ -	
2-5	nterest	\$ (6)	\$ -		\$	- \$ -	
2-6		\$ -	\$ -		\$	- \$ -	
2-7		\$ -	\$ -	7 7	\$	- \$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 285,424	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$	- \$	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$	- \$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$	- \$ -	
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$	- \$ -	
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$	- \$ -	
2-13	Fire & Police Pension		\$ -	Fire & Police Pension	\$	- \$ -	
2-14	Grants	-	\$ -	Grants	\$	- \$ -	
2-15	Donations	\$ -		Donations	\$	- \$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$	- \$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$	- \$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$	- \$ -	
2-19	Interest/Investment Income	\$ -	\$ -	Interest/Investment Income	\$	- \$ -	
2-20	Tap Fees		\$ -	Tap Fees	\$	- \$ -	
2-21	Proceeds from Sale of Capital Assets		\$ -	Proceeds from Sale of Capital Assets	\$	- \$ -	
2-22	All Other [specify]:		\$ -	All Other [specify]:	\$	- \$ -	
2-23			\$ -	1	\$	- \$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES		\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$	- \$ -	
	Other Financing Sources			Other Financing Sources			
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$	- \$ -	
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$	- \$ -	
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$	- \$ -	
2-28	Other [specify]:	\$ -	\$ -	Other [specify]:	\$	- \$ -	
2-29	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES		\$ -	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES		- \$ -	GRAND TOTALS
2-30	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 285,424	\$ -	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$	- \$ -	\$ 285,424

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

			/ernmen	tal Funds		Proprietary/F	iduciary Funds	Please use this space to
ine # Description		General Fund Fund			Description	Fund* Fund*		provide explanation of any
Expenditures					Expenses			items on this page
3-1	General Government	\$	-		- General Operating & Administrative		\$	-
3-2	Judicial	\$	-		- Salaries	\$ -	\$	+
3-3	Law Enforcement	\$	-		- Payroll Taxes	\$ -		-
3-4	Fire	\$	-		- Contract Services	\$ -	T	-
3-5	Highways & Streets	\$	-		- Employee Benefits		\$	-
3-6	Solid Waste	\$	-		- Insurance	\$ -	\$	-
3-7	Contributions to Fire & Police Pension Assoc.	\$	-	\$	- Accounting and Legal Fees	\$ -	\$	-
3-8	Health	\$	-	\$	- Repair and Maintenance	\$ -	\$	-
3-9	Culture and Recreation	\$	-	\$	- Supplies	\$ -	\$	-
3-10	Transfers to other districts	\$ 28	30,097	\$	- Utilities	\$ -	\$	-
3-11	Other [specify]:	\$	-	\$	- Contributions to Fire & Police Pension Assoc.	\$ -	\$	-
3-12	Treasurer's Fees	\$	5,327	\$	- Other [specify]	\$ -	\$	-
3-13		\$	-	\$	-	\$ -	\$	-
3-14	Capital Outlay	\$	-	\$	- Capital Outlay		\$	_
	Debt Service				Debt Service		-	
3-15	Principal (should match amount in 4-4)	\$	-	\$	- Principal (should match amount in 4-4)	\$ -	\$	
3-16	Interest	\$	-	\$	- Interest		\$	_
3-17	Bond Issuance Costs	\$	-		- Bond Issuance Costs		\$	
3-18	Developer Principal Repayments	\$	-	(*)	- Developer Principal Repayments		\$	-
3-19	Developer Interest Repayments	\$			- Developer Interest Repayments	\$ -		-
3-20	All Other [specify]:	\$	-	*	- All Other [specify]:	\$ -		-
3-21	(),,,,,,	\$				\$ -	\$	- GRAND TOTAL
	Add lines 3-1 through 3-21	0 00	35,424		Add lines 3-1 through 3-2	Ψ		
3-22	TOTAL EXPENDITURES	\$ 20			TOTAL EXPENSES	-	\$	- \$ 285,424
3-23	Interfund Transfers (In)	\$	-		- Net Interfund Transfers (In) Out	\$ -	\$	-
3-24	Interfund Transfers out	\$	-	\$	 Other [specify][enter negative for expense] 	\$ -	\$	-
3-25	Other Expenditures (Revenues):	\$	1-1	\$	- Depreciation/Amortization	\$ -	\$	-
3-26		\$	-	\$	 Other Financing Sources (Uses) (from line 2-28) 	\$ -	\$	-
3-27		\$	-	\$	- Capital Outlay (from line 3-14)	\$ -	\$	-
3-28		\$	-	\$	- Debt Principal (from line 3-15, 3-18)	\$ -	\$	-
3-29	(Add lines 3-23 through 3-28) TOTAL				(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus	5		
	TRANSFERS AND OTHER EXPENDITURES	\$	-	\$	line 3-24) TOTAL GAAP RECONCILING ITEMS	\$ -	\$	-
3-30	Excess (Deficiency) of Revenues and Other Financing				Nethernes (Decrees) in Net Decition			(C)
	Sources Over (Under) Expenditures				Net Increase (Decrease) in Net Position			
	Line 2-29, less line 3-22, less line 3-29	\$	-	\$	Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ -	s	_
					Net Position Invested from December 24			
3-31	Fund Balance, January 1 from December 31 prior year report				Net Position, January 1 from December 31 prior year			
		\$		\$	report	\$ -	\$	_
3-32	Prior Period Adjustment (MUST explain)	\$		\$	Prior Period Adjustment (MUST explain)	\$ -	\$	
	Fund Balance, December 31	•	UNT 0		Net Position, December 31	-	Ψ	-
0-00	Sum of Lines 3-30, 3-31, and 3-32				Sum of Lines 3-30, 3-31, and 3-32			

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

	PART 4 - DEBT OUTSTAN	IDING, ISSUEI	D, AND RETIRED	
	Please answer the following questions by marking the appropriate boxes.	YES	NO	Please use this space to provide any explanations or comments:
4-1 4-2	Does the entity have outstanding debt? Is the debt repayment schedule attached? If no, MUST explain:			
4-3	Is the entity current in its debt service payments? If no, MUST explain:			
4-4	amounts) beginning of year* General obligation bonds \$ - \$	ued during Retired di year year	- \$	
	Revenue bonds \$ - \$ Notes/Loans \$ - \$	- \$ - \$	- \$ - \$	
	Lease Liabilities \$ - \$	- \$	- \$ -	
	Developer Advances \$ - \$ Other (specify): \$ - \$	- \$ - \$	- \$ - \$:
	TOTAL \$ - \$	- \$	- \$ -	
Oliver,	Please answer the following questions by marking the appropriate boxes.	YES		
4-5 If yes:	Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]? How much? Date the debt was authorized: 11/4/2014	Ø		
4-6	Does the entity intend to issue debt within the next calendar year?		v	
If yes: 4-7	How much? Does the entity have debt that has been refinanced that it is still responsible for?			
If yes: 4-8	What is the amount outstanding? Does the entity have any lease agreements?		v	
	What is being leased? What is the original date of the lease? Number of years of lease?			
	Is the lease subject to annual appropriation? What are the annual lease payments?			
	PART 5 - CASH	AND INVEST	MENTS	CONTROL OF THE PROPERTY OF THE PROPERTY OF THE
	Please provide the entity's cash deposit and investment balances.	AMOU	and the late of th	Please use this space to provide any explanations or comments:
5-1 5-2	YEAR-END Total of ALL Checking and Savings accounts Certificates of deposit	\$	-	_
		H DEPOSITS	\$.	
	Investments (if investment is a mutual fund, please list underlying investments):			
	,	\$	-	_
5-3		\$	-	
	TOTAL IN	VESTMENTS \$	- \$	-
	TOTAL CASH AND IN	VESTMENTS	\$	-
	Please answer the following question by marking in the appropriate box	YES NO		
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.? Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-		V	
5-5	10.5-101, et seq. C.R.S.)? If no, MUST explain:		☑	

	PART	6 - CAPITAL	AND RIGI	ΗТ	-TO-USE	ASSETS		
	Please answer the following question by marking in the appropriate box				YES	NO	Ple	ase use this space to provide any explanations or comments:
6-1 6-2	Does the entity have capitalized assets? Has the entity performed an annual inventory of capital assets in accordance with MUST explain:	Section 29-1-506, C	.R.S.? If no,	٦				
6-3	Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year 1	Additions 2		Deletions	Year-End Balaı	nce	
	Land Buildings Machinery and equipment Furniture and fixtures Infrastructure Construction In Progress (CIP) Leased Right-to-Use Assets Intangible Assets Other (explain): Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	- \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	-	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	-	
6-4	Accumulated Depreciation (Enter a negative, or credit, balance) TOTAL Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	\$ Additions	- 9	- Deletions	\$ Year-End Bala	nce	
	Buildings Machinery and equipment Furniture and fixtures Infrastructure Construction In Progress (CIP) Leased Right-to-Use Assets Intangible Assets	\$ - \$ - \$ - \$ - \$ - \$ -	\$ \$ \$ \$ \$ \$	- 9 - 9 - 9 - 9 - 9 - 9 - 9 - 9 - 9 - 9	5 - 5 - 5 - 5 - 5 -	\$ \$ \$ \$ \$ \$ \$		
	Other (explain): Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance) Accumulated Depreciation (Enter a negative, or credit, balance) TOTAL	\$ - \$ -	\$ \$ \$	- 00	; -	\$	-	
		* Must agree to prior ye - Generally capital asset accordance with the gov	t additions should be vernment's capitalizat	ion p	olicy, Please expla	in any discrepancy	alized in	
		PART 7 - PI	ENSION IN	<u> </u>		THE RESERVE AND ADDRESS OF THE PARTY OF THE		
7-2	Does the entity have an "old hire" firefighters' pension plan? Does the entity have a volunteer firefighters' pension plan? Who administers the plan? Indicate the contributions from:				YES	NO V	Ple	ease use this space to provide any explanations or comments:
	Tax (property, SO, sales, etc.): State contribution amount: Other (gifts, donations, etc.): What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	TOTAL	\$ \$ \$ \$	-				

	PART 8 - BU	IDGET INF	ORMATION		
	Please answer the following question by marking in the appropriate box	YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with	Ø			
	Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.?	v			
8-2	If no, MUST explain:	<u> </u>			
If yes:	Please indicate the amount appropriated for each fund separately for the year reported				
	Governmental/Proprietary Fund Name Total Appropriate				
	General Fund \$	296,813			
	\$	-			
	\$	-			
	PART 9 - TAX PAYE	R'S BILL C	FRIGHTS	(TABOR)	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]		V		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percer requirement. All governments should determine if they meet this requirement of TABOR.	nt emergency reserve			
	PART 10 - GE	NERAL IN	FORMATIC	N	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?			Ø	
If yes:					
	Date of formation:				
				☑	
10-2	Has the entity changed its name in the past or current year?				
If Yes:	NEW name				
	PRIOR name				
	Is the entity a metropolitan district?		✓		
10-4	Please indicate what services the entity provides:		ı		
	Provide the planning, design, acquistion, construction, installation, relocation, and redevelopment of Public Imp	rovements.			
10-5	Does the entity have an agreement with another government to provide services?		V		
If yes:	List the name of the other governmental entity and the services provided:		•		
	All services provided by Wildwing Metropolitan District No. 1				
	Does the entity have a certified mill levy?		v		
If yes:	Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts):		1		
	Bond Redemption mills 42.77 General/Other mills 12.77				
	Total mills 55.55				
	Please use this space to provide any addit	ional explanatio	ons or comments	not previously inclu	ıded:

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OSA USE ONLY						
Entity Wide:		General Fund	Governmental Funds		Notes	
Unrestricted Cash & Investments	\$	- Unrestricted Fund Balan \$	- Total Tax Revenue	\$	285,424	
Current Liabilities	\$	1,375 Total Fund Balance \$	- Revenue Paying Debt Service	\$		
Deferred Inflow	\$	266,624 PY Fund Balance \$	- Total Revenue	\$	285,424	
		Total Revenue \$	285,424 Total Debt Service Principal	\$		
		Total Expenditures \$	285,424 Total Debt Service Interest	\$		
Governmental		Interfund In \$				
otal Cash & Investments	\$	- Interfund Out \$	- Enterprise Funds			
ransfers In	\$	- Proprietary	Net Position	\$		
ransfers Out	\$	- Current Assets \$	- PY Net Position	\$		
Property Tax	\$	266,344 Deferred Outflow \$	- Government-Wide			
Debt Service Principal	\$	- Current Liabilities \$	- Total Outstanding Debt	\$		
otal Expenditures	\$	285,424 Deferred Inflow \$	- Authorized but Unissued	\$	15,963,020	
otal Developer Advances	S	- Cash & Investments \$	- Year Authorized		11/4/2014	
Total Developer Repayments	S	- Principal Expense \$				

PART 12 - GOVERNIN	G BODY APPRO	DVAL
Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	□ □	

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- · Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

	Print the names of ALL members of the governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.
1	Full Name Barbara Shaw	I,
2	Full Name Douglas Fair	My term Exelses 2000 图 1
3	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed My term Expires:May 2023
4	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed My term Expires:
5	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed My term Expires:
6	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
7	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed My term Expires: